**Job Description**

**Margaret Beaufort Institute of Theology**

**Visiting Lecturer: Pastoral Placement Module in MA Chaplaincy and Pastoral Care**

**Responsibilities and Duties**

Teaching Time: 20 hours online teaching in 2025-26 academic year

Preparation & marking time: 10 hours (May 2025 to August 2025; preparation for 2025-26 academic year)

 25 hours (1 September 2025 to 31 August 2026)

**Role description**

The Margaret Beaufort Institute is the Catholic member of the Cambridge Theological Federation (CTF), and offers postgraduate study associated with the University of Cambridge and Anglia Ruskin University (ARU). The MA in Chaplaincy and Pastoral Care at ARU attracts students from a wide variety of chaplaincy and pastoral care backgrounds, such as schools, hospitals, prisons and parish pastoral assistants.

The Visiting Lecturer will be required to manage and teach the Pastoral Placement Module of this MA, mark the assignments and support students through the ethical approval process required for their placements.

The Pastoral Placement Module is one of the core modules, taught in conjunction with the Models of Chaplaincy and Pastoral Care core module. These two modules provide the necessary theological and theoretical background knowledge needed for Hospital Chaplains to apply for UKHBC registration, the professional body for Hospital Chaplains. These two core modules are taught over Trimester 1 and 2 in the first year of the part time MA in Chaplaincy and Pastoral Care. By passing these two modules, the students can be awarded a PG Cert. This is particularly attractive to hospital chaplains.

The Module Guide provides the key information about the course content and the assignments required (available on request). The course focuses on Practical Theology, where praxis and reflection are combined. The emphasis on the first assignment is to consider the different models of Theological Reflection; the second assignment asks the students to show how they have used a model of Theological Reflection in practice.

The module is taught online, and all lectures are recorded and saved onto the Moodle platform used by the CTF. Reading list materials, tasks and submission areas are also used to support the course.

**Qualifications**

|  |  |
| --- | --- |
| **Essential** | **Desirable** |
| Qualification in aspects of Practical Theology at Masters level or above | A Doctorate in a relevant aspect of Practical Theology |
| Experience of teaching online | Experience using a Moodle online teaching system |
| Experience in one area of Practical Theology – e.g. chaplaincy, theological reflection work, outreach work, pastoral care | Marking at Level 7 |
| Good organisational skills to support delivery of the whole module |  |
| Good communication skills to deliver and support the module, including responding to emails, providing appropriate support to MA students |  |

**Remuneration**

Payment: Starting rate £85/hour. A higher rate may be offered to highly qualified candidates.

The contract will be short term and you will be expected to invoice the institute for the hours agreed. You will be responsible for your own tax and national insurance arrangements.

**Place of work**

This role can be done remotely, as all teaching and student interactions can take place online. Applicants local to Cambridge will be welcome to spend time at the institute as required.

**Additional Information**

In addition to convening and teaching the Pastoral Placement module, there may be opportunities for the appointee to undertake additional paid supervision duties on the MA and PhD/DProf programmes. This can be discussed at interview.

**How to apply**

To apply, please send a Covering Letter detailing how you meet the essential and desirable qualifications listed above, along with a copy of your academic CV, plus contact details for two referees to finance@mbit.cam.ac.uk

**Closing Date:** Monday 17 March 2025, 5pm.